**NOTE:** We advise attorneys and community members to be persistent in follow-up, both via email and over the phone.

**Template Email Language:**

[INSERT ICE STAFF],

I am now writing in a [NUMBER, e.g. second, third, fourth] attempt to receive a response on a custody redetermination request submitted nearly [INSERT NUMBER] weeks ago for [CLIENT] pursuant to the preliminary injunction issued in *Fraihat v. ICE*. [CLIENT]’s medical records are overwhelmingly clear that [she/he/they] [is/are] a subclass member as [she/he/they] [has/have] [INSERT RISK FACTORS. Ex: “multiple severe psychiatric illnesses, hypertension, diabetes, and a respiratory condition].

 Moreover, [she/he/they] [is/are] not a danger to the community or a flight risk. As you are aware, on May 15, 2020, the Court in *Fraihat* issued an order that made clear that ICE’s “lackadaisical” response to both the COVID-19 crisis and the Court’s previous order establishing the custody redetermination process are unacceptable. The Court also required that determinations be made within one week in all except rare cases, as per its enforcement order which was filed on October 7, 2020. Therefore, I would appreciate a response in writing by tomorrow close of business.

Sincerely,

[INSERT YOUR NAME]